



# Hartest Primary School

Hartest Church of England Voluntary Controlled Primary School  
The Row, Hartest, Bury St Edmunds, Suffolk. IP29 4DL



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*Respect Resilience Aspire Achieve*

Dear Parent/Carer,

10<sup>th</sup> October 2014

## **ELECTION OF PARENT GOVERNORS**

There are four places for Parent Governors on the Governing Body of your child's school, and a vacancy for two of these places has recently occurred. I am therefore writing to give you details of the arrangements for nominations and voting for new Parent Governors.

Enclosed with this letter is a nomination form on which four parents who have children at the school can jointly nominate another parent for election as a Parent Governor. No parent may nominate more candidates than there are vacancies. It is necessary for a Parent Governor to have a child at the school at the time he or she is elected. Certain people are disqualified from being Governors and, as such, candidates are asked to make a declaration that they are not disqualified from serving as a school governor for any of the reasons described in the attached sheet. If grounds for disqualification come to light as a result of this, or otherwise, the person is automatically barred from being a governor and the appointment will terminate with immediate effect.

There is space on the nomination form for a statement of not more than 50 words by the person nominated in which they can give such details as they wish about themselves and their views. This statement would then be included on the voting paper.

The term of office is for four years whether or not the child of the elected parent remains at the school for the whole of this period. A Parent Governor elected now will hold office until November 2018 and, like other Governors, will be eligible for re-election.

Suffolk County Council would like parents to play as full a part as possible in your children's education and, therefore, it is hoped that you will use your vote in this election.

Yours sincerely

**Mrs Hilary Hall**  
**Headteacher**