



Risk Assessment	COVID-19 Opening from 01/09/2021	Risk Calculator	Likelihood		
Date of Assessment	25/8/2021	Consequence	Unlikely	Possible	Likely
Signed	<i>A.K. Doolman</i>	Slightly Harmful	Trivial	Acceptable	Moderate
Role	Executive Headteacher	Harmful	Acceptable	Moderate	Substantial
		Extremely Harmful	Moderate	Substantial	Unacceptable
		No action required	If reasonably practicable take some action to reduce the risk	Action must be taken to remove or reduce the risk	

Unlikely	Probability of happening is close to zero
Possible	Has happened in the past and could happen again
Likely	Almost certain to happen, to be expected
Slightly Harmful	Superficial injuries, minor cuts, bruises, first aid treatments
Harmful	Time off work / school, ambulance / A&E needed, temporary disability
Extremely Harmful	Death, fractures, amputation, permanent disability

The guiding principles of this risk assessment are:

- Minimising Contact and Mixing
- Avoiding contact with anyone who has symptoms
- Frequent hand cleaning and good respiratory hygiene practices
- Regular cleaning

Everyone at Hartest CE Primary School needs to keep these 4 guiding principles in mind and use them as ongoing guiding principles. This risk assessment provides more detail and specific guidance to be followed.

Section 1 - System of Controls



Identified Hazard	Who may be harmed	Risk rating before controls (consequence x likelihood)	Control measures	Risk rating after controls (consequence x likelihood)	Control measures by (initial)
Spread of germs including COVID-19	Staff, pupils and parents	Unacceptable	<ul style="list-style-type: none"> All pupils, staff and other adults must not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 7 days. If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms. If a child is awaiting collection, they should be moved to the Headteacher's Office where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, 	Moderate	



			<p>move them to an area which is at least 2 metres away from other people.</p> <ul style="list-style-type: none">• If they need to go to the bathroom while waiting to be collected, they should use the staff toilet if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else.• PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).• As is usual practice, in an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital.• Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace.• Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone		
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			who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance .		
Spread of germs including COVID-19	Staff, pupils and parents	Unacceptable	<p>Guidance for everyone attending school and entering the building</p> <ul style="list-style-type: none"> ○ Hand washing (for 20 seconds with soap) – to be completed on entry to school, then every hour, when coming in from outside, before eating. ○ Hand sanitiser to be used when entering and exiting classrooms. ○ Supervision of hand sanitiser for younger children as well as those with complex needs given risks around ingestion. Small children and pupils with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative 	Moderate	
Spread of germs including COVID-19	Staff, pupils and parents	Unacceptable	<p>Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach</p> <ul style="list-style-type: none"> ○ The ‘catch it, bin it, kill it’ approach continues to be very important. Staff to review and 	Moderate	



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			<p>teach good habits and routines by using age appropriate games, song and repetition.</p> <ul style="list-style-type: none"> ○ The e-Bug lessons are to be used regularly to ensure that all children are washing their hands correctly. ○ The school has tissues and bins available in each classroom to support pupils and staff to follow this routine. Younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates. 		
Spread of germs including COVID-19	Staff	Unacceptable	<p>All staff have received training in administering their own Lateral Flow Tests.</p> <p>Staff can collect boxes of Lateral Flow Tests from the Office.</p> <p>Once staff have undertaken a test they need to report it online as per the instructions in the booklet. They also need to report the test to the Executive Headteacher who records a log of staff members. The school uses SMS texts or the staff WhatsApp group to report outcomes.</p>	Moderate	
Spread of germs including COVID-19 on surfaces	Pupils and Staff	Unacceptable	<p>Enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach.</p> <ul style="list-style-type: none"> ○ Follow the COVID-19: cleaning of non-healthcare settings guidance ○ Cleaning staff have been given a copy of this risk assessment. 	Moderate	



			<ul style="list-style-type: none">○ Toilets: Daily cleaning of door handles/cubical door handles/locks/toilet flush/toilet seats○ Staffroom: Daily cleaning of tables/ worktop surfaces/touch points/kettles/microwave controls/door/fridge door handles.○ Classrooms: Daily cleaning of all hard surfaces (chairs, doors, door handles, sinks, light switches, window handles)○ Offices: Daily cleaning of all shared telephones/printers/door handles○ Site Entrance/Buildings: Daily cleaning of all touch points, door handles and electronic door switches.○ All frequently touched surfaces (touch points) must be cleaned on a regular basis following Government guidance.○ All classrooms must be thoroughly cleaned daily.○ Books will be used by children.○ Tablets or whiteboards will also be used○ Resources and homework will be sent home with children.○ Staff are able to take exercise books home but are advised to use them on a surface that is able to be sanitised before and after using the books.○ Staff will keep any resources taken home to a minimum.		
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			<ul style="list-style-type: none"> ○ Malleable resources, such as play dough, will be made up and placed in separate bags for each child. The bags will be labelled and a child can only use their play dough and mat. ○ Resources for activities such as painting, sticking, cutting, small world play, indoor and outdoor construction activities should be washed regularly. ○ Staff to wash/sanitise hands and surfaces before and after handling pupil's books. ○ In Reception and Nursery regular cleaning and disinfection of surfaces, objects and toys, as well as handwashing, are particularly important and must take place. <p>Pupils are most likely to spread COVID-19 by touching surfaces. It is possible that they are asymptomatic. Therefore, adults are advised to take the following additional precautions:</p> <ul style="list-style-type: none"> ○ Tie up long hair ○ Consider removing rings and bracelets 		
Spread of germs including COVID-19 specific to the classrooms	Staff, pupils and parents	Unacceptable	<p>Measures within the classroom</p> <ul style="list-style-type: none"> ○ Social distancing as much as possible, desks and chairs must be placed as far apart as possible, children must be spaced out on the carpet. ○ Classroom should be well ventilated with open doors and windows. ○ Classrooms should be accessed from the outside. 	Moderate	



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			<ul style="list-style-type: none"> ○ Give frequent reminders to avoid touching of the face. ○ 'Catch it, bin it, kill it' approach to be used to promote good hygiene behaviours. All pupils need easy access to tissues and lidded bins. Hands to be sanitised after sneezing or coughing. ○ Hand sanitiser to be used when entering and exiting classrooms. 		
Spread of germs including COVID-19 through moving around school	Pupils and Staff	Substantial	Measures elsewhere <ul style="list-style-type: none"> ○ Classes will be kept apart in the hall, but will all participate in Collective Worship. ○ Each class will use their own classroom door to access the school. ○ Each class have their own toilets. 	Moderate	
Providing first aid	Pupils and Staff	Unacceptable	<ul style="list-style-type: none"> ○ If a pupil has an accident and is showing any symptom of COVID-19 then follow the protocol for dealing with a person who has symptoms, ie isolate and only apply first aid if really necessary. ○ If a pupil / adult has an accident but does not have any symptoms of COVID-19, put on gloves, apply first aid, remove gloves, then wash hands for 20 seconds. 	Moderate	
Spread of germs including COVID-19	Pupils and Staff	Unacceptable	To reduce congestion and touch points for staff and pupils. <ul style="list-style-type: none"> ○ Pupils and Staff to sanitise hands before eating. 	Moderate	



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on surfaces			<ul style="list-style-type: none"> ○ All surfaces will be cleaned before lunches are given out. ○ Children will bring in water bottles from home and these will be used for drinks at lunchtimes. ○ Water fountains will NOT be used – They have been cordoned off and switched off. ○ Tables will be sanitised after use. ○ Enhanced cleaning measures: daily cleaning of drinking water tap mechanism / kettle / microwave controls / fridge handles / door handles / sink taps / tables / chairs. 		
Spread of germs including COVID-19 At the start and end of the school day	Pupils and Staff	Unacceptable	<p>Measures for arriving at and leaving school</p> <p>Children start school at 8.40am and finish at 3pm.</p> <ul style="list-style-type: none"> ○ Hand Sterilisation Station at every Classroom Entrance ○ All pupils to enter and leave through the classroom doors. ○ All staff to enter through front door. ○ Hand sanitizer to be used every time the building is entered. ○ Sign next to dispenser: Prevent the spread of Coronavirus - Please use hand sanitizer before entering site. ○ Allow plenty of space minimum 2metres separation between each other when entering and leaving site. ○ All doors to be propped open. If door cannot be propped open then a member of staff will 	Moderate	



			<p>open / close and then wash their hands for 20 seconds.</p> <p>Face coverings should not be worn by a child in school. If a child or member of staff is wearing one as they are travelling on public transport, they need to be removed and placed in a sealed bag before a person enters the building. Their hands should be sanitised before entering the building and washed thoroughly when they enter the building.</p> <p>Pupils must be instructed not to touch the front of their face covering during use or when removing them. They must wash their hands immediately on arrival (as is the case for all pupils), dispose of temporary face coverings in a covered bin.</p> <p>Guidance on safe working in education, childcare and children’s social care provides more advice.</p>		
<p>Spread of germs including COVID-19 Due to children being unaware of routines</p>	<p>Pupils and Staff</p>	<p>Unacceptable</p>	<p>Some pupils with SEND (whether with education, health and care plans or on SEN support) will need specific help and preparation for the changes to routine in school, so teachers and special educational needs coordinators should plan to meet these needs, for example using social stories.</p>	<p>Moderate</p>	
<p>Spread of germs including COVID-19 through contact at different sites</p>	<p>Pupils and Staff</p>	<p>Substantial</p>	<p>Supply teachers, support head teachers, peripatetic teachers and/or other support staff can move between schools. Specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual.</p>	<p>Moderate</p>	



			Schools should consider how to manage other visitors to the site, such as contractors, and ensure site guidance on physical distancing and hygiene is explained to visitors on or before arrival. Where visits can happen outside of school hours, they should. A record should be kept of all visitors.		
Spread of germs including COVID-19 due to frequently touched resources	Staff, pupils and parents	Unacceptable	<p>Equipment and resources are integral to education in schools.</p> <p>Classroom based resources, such as books and games, can be used and shared; these should be cleaned regularly, along with all frequently touched surfaces.</p> <p>Resources that are shared between classes, such as sports, art and science equipment should be cleaned frequently, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use.</p> <p>Outdoor playground equipment should be more frequently cleaned</p> <p>Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided, especially where this does not contribute to pupil education and development. Similar rules on hand cleaning, cleaning of the resources and rotation should apply to these resources.</p>	Moderate	



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<p>Spread of germs including COVID-19 through toilet use</p>	<p>Pupils and Staff</p>	<p>Substantial</p>	<ul style="list-style-type: none"> ○ All pupil toilets to be unisex with a one in and one out system. External doors to be propped open. ○ Pupils to have a designated toilet depending on their class group. ○ Hand washing (for 20 seconds with soap). Staff to review and teach good habits and routines by using age appropriate games, song and repetition. The e-Bug materials are to be used regularly to ensure that all children are washing their hands correctly. ○ Sinks have hot and cold water with antibacterial soap provided. ○ Hand dryers and disposable towels used for hand drying. ○ Enhance Cleaning Regime: Regular sanitising of door handles/cubical door handles/locks/toilet flush and toilet seats, taps basins, hand dryer touch points 	<p>Moderate</p>	
<p>Delivery drivers spreading infection</p>	<p>Pupils and Staff</p>	<p>Unacceptable</p>	<ul style="list-style-type: none"> ○ Site staff: Use your own pen to sign delivery notes. ○ Where possible, deliveries should be left outside the front door. ○ Remove all packaging and place immediately in bin. ○ Alternatively leave the package on the side for addressee - for 24hrs before opening then dispose of the packaging and wash hands <p>Wash hands for 20 seconds.</p>	<p>Moderate</p>	



<p>Spread of germs including COVID-19 through not being aware of when to wear PPE</p>	<p>Pupils and Staff</p>	<p>Substantial</p>	<p>Where necessary, wear appropriate personal protective equipment (PPE) The majority of staff in education settings will not require PPE beyond what they would normally need for their work. PPE is only needed in a very small number of cases, including:</p> <ul style="list-style-type: none"> • where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at schools, and only then if a distance of 2 metres cannot be maintained • where a child or young person already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used <p>Read the guidance on safe working in education, childcare and children’s social care for more information about preventing and controlling infection, including when, how PPE should be used, what type of PPE to use, and how to source it.</p>	<p>Moderate</p>	
<p>Spread of germs including COVID-19 through not being aware of use of NHS Test and Trace</p>	<p>Pupils and Staff</p>	<p>Substantial</p>	<p>Engage with the NHS Test and Trace process Schools must ensure they have the Suffolk EYFS and Schools Flow Diagram to follow if they have any cases. Schools must ensure that staff members and parents/carers understand that they will need to be ready and willing to:</p> <ul style="list-style-type: none"> • book a test (PCR) if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be 	<p>Moderate</p>	



			<p>sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit</p> <ul style="list-style-type: none">• provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace• self-isolate if they have not had both Covid injections and are over 18 years 6 months or have at least one symptom. <p>Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.</p> <p>All schools will be provided with a small number of home testing kits that they can give directly to parents/carers collecting a child who has developed symptoms at school, or staff who have developed symptoms at school, where they think providing one will significantly increase the likelihood of them getting tested. Advice will be provided alongside these kits.</p>		
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			<p>Schools should ask parents and staff to inform them immediately of the results of a test:</p> <ul style="list-style-type: none">• if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.• if someone tests positive, they should follow the ‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’ and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal.• If a member of the family tests positive, the other family members need to have a PCR test. If those tests are negative, children can return to school.		
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<p>Spread of germs including COVID-19 through not being aware of managing cases within the school community</p>	<p>Pupils and Staff</p>	<p>Substantial</p>	<p>Manage confirmed cases of coronavirus (COVID-19) amongst the school community Schools must take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19). School will contact the local health protection team. This team will also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace. The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate if appropriate. The health protection team will work with schools in this situation to guide them through the actions they need to take. Schools should not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation. Further guidance is available on testing and tracing for coronavirus (COVID-19).</p>	<p>Moderate</p>	
<p>Spread of germs including COVID-19 through not</p>	<p>Pupils and Staff</p>	<p>Substantial</p>	<p>Contain any outbreak by following local health protection team advice If schools have four or more confirmed cases within 14 days, or an overall rise in sickness absence</p>	<p>Moderate</p>	



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being aware of managing cases within the school community			where coronavirus (COVID-19) is suspected, they may have an outbreak, and must continue to work with their local health protection team who will be able to advise if additional action is required.		
Commuting: Spread of infection travelling to school.	Staff	Substantial	<ol style="list-style-type: none"> 1) There are two school buses for children at Hartest. One bus has 6 children (from 3 families) and comes from the North. The other bus has 4 children, each child comes from a separate family. 2) On the bus the families will sit on seats together. The individual children will sit so that they have a whole row to themselves. 3) The buses arrive at school for 8.30am. The children will be met by a member of staff and will undertake handwashing. Any child wearing a mask will follow the protocol for Face masks. 4) Children will be collected at the front door every afternoon at 2.55pm. They will sanitise their hands and will be taken down to the buses. Any child with a facemask can put on their mask before entering the bus. Hands should then be sanitised. 	Moderate	
Commuting: Spread of infection travelling to school.	Staff	Substantial	Schools should encourage parents, staff and pupils to walk or cycle to school if at all possible.	Moderate	



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Spread of infection in car park	Staff	Substantial	<ul style="list-style-type: none"> ○ On arrival at car park- where possible park next to an unoccupied car. ○ Refrain from touching other cars to reduce risk of surface transmission. ○ No parents are to use the car park. 	Moderate	
Vulnerable people and vulnerable households	Pupils and Staff	Substantial	<p>Attendance expectations</p> <p>School attendance will therefore be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply, including:</p> <ul style="list-style-type: none"> • parents’ duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age; • schools’ responsibilities to record attendance and follow up absence • the availability to issue sanctions, including fixed penalty notices in line with local authorities’ codes of conduct <p>Pupils who are self-isolating</p> <p>The majority of pupils will be able to return to school.</p> <p>Where a pupil is unable to attend school because they are complying with public health advice, schools should immediately offer them access to remote education. Schools should monitor engagement with this activity.</p>	Moderate	



			<p>Where children are not able to attend school as parents are following clinical and/or public health advice, absence will not be penalised.</p> <p>Pupils and families who are anxious about return to school</p> <p>Schools should bear in mind the potential concerns of pupils, parents and households who may be reluctant or anxious about returning and put the right support in place to address this. This may include pupils who have themselves been shielding previously but have been advised that this is no longer necessary, those living in households where someone is clinically vulnerable, or those concerned about the comparatively increased risk from coronavirus (COVID-19), including those from Black, Asian and Minority Ethnic (BAME) backgrounds or who have certain conditions such as obesity and diabetes.</p> <p>If parents of pupils with significant risk factors are concerned, the school should discuss their concerns and provide reassurance of the measures they are putting in place to reduce the risk in school. Schools should be clear with parents that pupils of compulsory school age must be in school unless a statutory reason applies (for example, the pupil has been granted a leave of absence, is unable to attend because of sickness, is absent for a necessary religious observance etc).</p>		
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<p>Spread of germs including COVID-19 amongst staff</p>	<p>Staff</p>	<p>Substantial</p>	<p>School workforce <i>Staff who are clinically vulnerable or extremely clinically vulnerable</i> Where schools apply the full measures in this guidance the risks to all staff will be mitigated significantly, including those who are extremely clinically vulnerable and clinically vulnerable. We expect this will allow most staff to return to the workplace, although we advise those in the most at risk categories to take particular care while community transmission rates continue to fall. Advice for those who are clinically-vulnerable, including pregnant women, is available. Individuals who were considered to be clinically extremely vulnerable and received a letter advising them to shield are now advised that they can return to work from 1 August as long as they maintain social distancing. Advice for those who are extremely clinically vulnerable can be found in the guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19. School leaders should be flexible in how those members of staff are deployed to enable them to work remotely where possible or in roles in school where it is possible to maintain social distancing.</p>	<p>Moderate</p>	
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			<p>People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend the workplace.</p> <p>Staff who are pregnant</p> <p>As a general principle, pregnant women are in the 'clinically vulnerable' category and are advised to follow the relevant guidance available for clinically-vulnerable people.</p> <p>Staff who may otherwise be at increased risk from coronavirus (COVID-19)</p> <p>Some people with particular characteristics may be at comparatively increased risk from coronavirus (COVID-19), as set out in the COVID-19: review of disparities in risks and outcomes report.</p> <p>If people with significant risk factors are concerned, the Headteacher will explain the measures the school is putting in place to reduce risks. School leaders should try as far as practically possible to accommodate additional measures where appropriate.</p> <p>People who live with those who have comparatively increased risk from coronavirus (COVID-19) can attend the workplace.</p> <p>Employer health and safety and equalities duties</p> <p>Schools have a legal obligation to protect their employees, and others, from harm and should continue to assess health and safety risks and consider how to meet equalities duties in the usual way.</p>		
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			<p>Supporting staff</p> <p>Governing boards and school leaders should have regard to staff (including the headteacher) work-life balance and wellbeing. Schools should ensure they have explained to all staff the measures they are proposing putting in place and involve all staff in that process.</p> <p>All employers have a duty of care to their employees, and this extends to their mental health. Schools already have mechanisms to support staff wellbeing and these will be particularly important, as some staff may be particularly anxious about returning to school. The Department for Education is providing additional support for both pupil and staff wellbeing in the current situation. Information about the extra mental health support for pupils and teachers is available.</p> <p>The Education Support Partnership provides a free helpline for school staff and targeted support for mental health and wellbeing.</p> <p>Staff deployment</p> <p>Schools may need to alter the way in which they deploy their staff, and use existing staff more flexibly, to welcome back all pupils at the start of the autumn term. Managers should discuss and agree any changes to staff roles with individuals. It is important that planning builds in the need to avoid increases in unnecessary and unmanageable workload burdens.</p>		
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			<p><i>Deploying support staff and accommodating visiting specialists</i></p> <p>Schools should ensure that appropriate support is made available for pupils with SEND, for example by deploying teaching assistants and enabling specialist staff from both within and outside the school to work with pupils in different classes or year groups.</p> <p>Where support staff capacity is available, schools may consider using this to support catch-up provision or targeted interventions. Teaching assistants may also be deployed to lead groups or cover lessons, under the direction and supervision of a qualified, or nominated, teacher (under the Education (Specified Work) (England) Regulations 2012 for maintained schools and non-maintained special schools and in accordance with the freedoms provided under the funding agreement for academies). Headteachers should be satisfied that the person has the appropriate skills, expertise and experience to carry out the work, and discuss and agree any proposed changes in role or responsibility with the member of staff. This includes ensuring that safe ratios are met, and/or specific training undertaken, for any interventions or care for pupils with complex needs where specific training or specific ratios are required. The Education Endowment Foundation (EEF) has published guidance on making the best use of</p>		
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			<p>teaching assistants to help primary and secondary schools.</p> <p>When deploying support staff flexibly it is important that headteachers consider regulated activity and ensure only those who have the appropriate checks are allowed to engage in regulated activity. Full guidance is provided in keeping children safe in education.</p>		
<p>Communication</p> <p>Communicate the control measures</p>	<p>Pupils, Staff and Visitors</p>	<p>Substantial</p>	<ul style="list-style-type: none"> ○ Tell children, parents, carers and any visitors that they must not to enter the school if they are displaying any symptoms of coronavirus ○ Make parents aware of PHE and e-bug resources. ○ Ensure parents and pupils are aware of recommendations on transport to and from school (including avoiding peak times). Following Government guidance on safe travel ○ Communicate and discuss plans with staff, including any training. ○ Communicate early with contractors and suppliers that will need to prepare to support your plans for opening for example, cleaning, catering, food supplies, hygiene suppliers <p>Discuss with cleaning contractors or staff the additional cleaning requirements and agree additional hours to allow for this</p>	<p>Moderate</p>	



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