



Hartest Primary School

Hartest Church of England Voluntary Controlled Primary School
The Row, Hartest, Bury St Edmunds, Suffolk. IP29 4DL



Tel: 01284 830343

Email: ad.hartest.p@talk21.com

Respect Resilience Aspire Achieve

Dear Parent/Carers,

4th September 2014

School Transport – 2014/15

As part of our Safeguarding procedures we are asking parents/carers to confirm when their child/ren will be travelling on the school bus/taxi to and from school. These details will then be kept as a bus register. Any temporary changes can be made by ringing the Office on the day but permanent changes must be given in writing.

Please can you complete the form below and return to the Office asap.

Thank you.

Yours sincerely,

Mrs H Hall
Headteacher

Child/ren name _____

	Morning - to school	Afternoon - from School
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Signed _____

Date _____